



# WILLIAMSPORT SUN-GAZETTE

*Established 1801*

To the couple,

Congratulations on your wedding!

This form is meant to help you provide the necessary information we will need to publish an accurate announcement of your wedding. Please use this form to submit your information.

**The Sunday Lifestyle section is pre-printed each week; therefore, forms must be received at least 10 days prior to the desired Sunday print date. Please plan accordingly; no exceptions will be made. Anniversaries will be published on the Sunday closest to the anniversary date, depending on when the form is received.**

If you are submitting a photograph to accompany your announcement, color photos will be accepted but **MUST** be in vertical format, **NOT** horizontal. Also, make sure the photo, if reprinted, is printed on quality paper and is clear, not blurry, out of focus or dark. Copies of photos cut from other newspapers will not be accepted. Photos may be mailed with the form or e-mailed, in .jpg format, to [life@sungazette.com](mailto:life@sungazette.com). Please make a note that we will be receiving a completed form to go along with the photo if submitting by e-mail. Photos will be returned only if a self-addressed, stamped envelope is provided with the announcement form. Please allow 2 to 3 weeks for the return of a photo. Otherwise, photos may be picked up in the Lifestyle Department from 9 a.m. to 5 p.m. Monday through Friday.

When submitting high school, college and employment listings for the couple, be sure to include **EXACT** names of schools or employers, cities and states of location, type of degree (bachelor's, associate or master's) and what the degree is in (mathematics, English, etc.). Be sure to make note whether the person is attending or has graduated from the mentioned institution.

Include a phone number in the provided space on the form in case we should have any questions for you.

Completed forms may be sent to Adrienne Wertz, Williamsport Sun-Gazette, 252 W. Fourth St., Williamsport, PA 17701.

Have questions or comments? Call (570) 326-1551, ext. 3109, between the hours of 9 a.m. and 5 p.m. Monday through Friday. I will be happy to help you with your announcement.

As with anything, **PLEASE PRINT CLEARLY!!!**

<b>To be completed by Sun-Gazette staff:</b>	
<b>Date received:</b>	<b>Date to run:</b>

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**CONTACT INFORMATION:** All questions and concerns may be directed to the Lifestyle Desk at 326-1551, ext. 3109. Mail or drop off forms to Adrienne Wertz, Williamsport Sun-Gazette, 252 W. Fourth St., Williamsport, PA 17701.

**\*\* All information MUST be completed. \*\***

**Printed name of person furnishing information:  
Your telephone number between the hours of 9 a.m. and 5 p.m.:  
(If a phone number is not provided and we cannot reach someone before the print deadline, a delay could occur with the publishing of this announcement.)**

**Are you submitting a photo with this form?  
If so, is it included? Or was it e-mailed to [life@sungazette.com](mailto:life@sungazette.com)?  
\*\* Please include the name of the couple on the back of the photo if you are submitting it with this form.  
\*\* If you are e-mailing the photo, please include the male's last name in the subject line and note it is for a wedding.**

**If you are submitting a photograph to accompany your announcement, color photos will be accepted but MUST be in vertical format, NOT horizontal. Also, make sure the photo, if reprinted, is printed on quality paper and is clear, not blurry, out of focus or dark.**

**NOTE: Photos that do not meet these guidelines or those that do not reproduce well in newsprint will not be published.**

## **THE COUPLE'S INFORMATION**

Full maiden name of bride:

City, state of residence prior to marriage:

Name of bridegroom:

City, state of residence prior to marriage:

## **CEREMONY INFORMATION**

Full name of officiating clergyman or magistrate:

Date and hour of marriage:

Location (include city, state) of ceremony:

## **BEFORE AND AFTER THE CEREMONY**

Location (include city, state) of rehearsal dinner:

Location (include city, state) of reception:

**BRIDE'S INFORMATION**

Name of bride's parents:

City (ies), state(s) of residence of parents:

High School (include city, state):

Year graduated:

College (include city, state):

Year graduated:

Degree received (type and major):

Occupation and employer (include city, state):

Military service record:

**BRIDEGROOM'S INFORMATION**

Name of bridegroom's parents:

City (ies), state(s) of residence of parents:

High School (include city, state):

Year graduated:

College (include city, state):

Year graduated:

Degree received (type and major):

Occupation and employer (include city, state):

Military service record:

**BRIDAL PARTY INFORMATION**

**Please list those involved in the wedding party, the city and state in which they reside and their relationship to the bride or bridegroom.**

Matron(s) of honor:

Maid(s) of honor:

Bridesmaid(s):

Flower girl(s):

Ring bearer(s):

Best man (men):

Ushers:

**CURRENT INFORMATION**

Wedding trip taken?:

Residence (city, state) of couple after marriage: